

CHINO VALLEY FIRE DISTRICT
REGULAR MEETING OF THE FIRE BOARD

MINUTES OF REGULAR MEETING JUNE 19, 2008

I. CALL TO ORDER

Meeting called to order by Board Chairman Dave West at 7:00 PM

II. ROLL CALL

Board members present: Dave West, Bill Wagner, Jack Garner, and Bob McLandress

Board members absent: Barbara Koon

III. CALL TO THE PUBLIC

No Response

IV. APPROVAL OF MINUTES

Motion to approve the minutes of Regular Session of May 15, 2008 and Executive Session of May 15, 2008 made by Jack Garner, second by Bill Wagner. Motion carried with a unanimous vote.

V. VOTE TO ENTER INTO EXECUTIVE SESSION

Motion made by Jack Garner to take this item out of order to the end of the meeting, second by Bob McLandress. Motion carried with a unanimous vote.

VII. OLD BUSINESS

A. Discussion and possible action to approve changes to the budget for fiscal year 2008/2009.

Discussion held on budget. Chief Ginn added a new category for new station equipment. Board was reminded Public Hearing on the budget will be held at the July meeting.

B. Discussion and possible action to approve charges by Yavapai County for Qwest properties valuation change and pay the invoice.

Chief Ginn told the Board we will have to pay \$22613.69 for the Qwest property valuation change. Bill Wagner made a motion directing staff to send letter to county to pay 22,613.69 to Qwest before July 31, 2008. Second made by Dave West.

Motion carried with a unanimous vote

C. Discussion and possible action to approve Joint Dispatch Intergovernmental Agreement.

Jack Garner made a motion and Bob McLandress seconded the motion to approve the Joint Dispatch Intergovernmental Agreement. Motion carried with a unanimous vote.

VIII. NEW BUSINESS

A. Discussion and possible action to approve Revised Addendum to AIA 157-1997, Architects contract (New Administration Building and Apparatus Storage Building), Resolution No. 2008-008.

Dave West made a motion with a second by Bob McLandress to approve Revised Addendum to AIA 157-1997, Architects contract (New Administration Building and Apparatus Storage Building), Resolution No. 2008-008

B. Discussion and possible action to approve entering negotiations with contractors for CM at Risk for administration building and vehicle storage building, starting with highest score on list of contractors that have submitted qualifications and proceeding until agreeable cost negotiations have been reached.

Qualifications were received from B'S Contractors, RCF Enterprises Inc., Haley Construction Company, MacMillan Construction Company, and Montana Builders. Haley Construction Company is the best qualified for this project and Chief Ginn would like to start negotiations for costs with them. Motion made by Dave West with a second by Bob McLandress to enter into negotiations with Haley for the administration building and vehicle storage building. Motion carried with a unanimous vote.

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- C. Discussion and possible action to approve change to Reserve Policy.**
Chief Ginn stated that the policy just needed some of the loopholes cleaned up. These items included the minimum wellness program requirements, probationary status and tuition reimbursement. Bill Wagner made a motion with a second by Jack Garner to approve the reserve policy as presented. A copy is included with these minutes. Motion carried with a unanimous vote
- D. Discussion and possible action to approve expenditure and budget reports for May 2008.**
Bill Wagner made a motion with a second by Jack Garner to approve the expenditure and budget reports for May 2008 as presented. Motion carried with a unanimous vote
- E. Discussion and possible action to approve selection of auditor for FY 2007/2008**
Bill Wagner made a motion with a second by Bob McLandress to approve James Saunders CPA as the auditor for 2007/2008 fiscal year for a cost of \$7,200.00 plus expenses. Motion carried with a unanimous vote
- F. Discussion and possible action to approve Opticom Repairs and Improvements**
Chief Ginn and the Board discussed the repairs that needed to be done on the Opticom system in Chino Valley. An Apache Junction company is the only one available and they gave us an estimate of \$25,000 for the repairs. Jack Garner made a motion with a second by Dave West to approve the repairs on the Opticom System. Motion carried with a unanimous vote
- G. Discussion and possible action to fire protection contract with:**
Loren Bushaw, 26355 N Champagne Ln, Paulden
Thomas Graham, 26550 N Bull Snake, Paulden
Bill Wagner made a motion with a second by Jack Garner to approve the fire protection contracts with Loren Bushaw and Thomas Graham. Motion carried with a unanimous vote.
- H. Discussion with crew on labor relations.**
Discussion between crew spokesman Shawn Tarver and Boardmembers. Shawn stated the crew understands Arizona is a right to work state and the board's responsibilities. They would like the board to remember how much the cost of living has increased over the past couple of years. Boardmember Bill Wagner stated he would like to see a workshop concept for budgeting in the future that would include one person from each shift to represent the shift. All Boardmembers stated that they are available and any crew member can come to them and talk. Open communication is key to the department.

IX. CHIEF'S REPORT

The department participated in many activities in the community including Ag Day and Springfest. Three employees have completed Medic Classes. Two have received their National Registration and one will take the test next week. The testing for engineer was completed in June. Alan Schuster was the successful candidate. He will begin as engineer on July 6, 2008. CVFD, Central Yavapai, and Prescott Fire are working on the tiered response to reduce Code 3 travel. Chief Ginn is attending the monthly Joint Chiefs meetings. Update of the auto aid with Central and Prescott is progressing but slower than anticipated. They will continue to work on this area. Chief Ginn and BC Woodhurst went to the Regional Homeland Security Grant meeting. The 1st phase of the grant is done. The second phase will begin soon. Difficulties in meeting include the distance of the participants. Discussion was held on dividing the state into areas. Area resident Jack Koon has purchased a flagpole for Station 62 and crews installed it. The district wants to thank Jack for his generous donation.

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YRMC will be changing from CPR to CCR on August 1st. CVFD personnel attended a class.
A 30 x 30 section of concrete was replaced at St. 63. Sunstate equipment donated the dirt for the project. Pete Lynch and Dave Johnson did the concrete work.
Air Conditioner on crew side of St. 61 went out. Bids have been received for the replacement of the unit.
The garage door will be replaced at St. 61 on the south east bay door.
The asphalt sealing at St. 62 was also completed this month.
The fence was moved from the property line at St. 62.

The July 1 date for hiring 3 new firefighters is impossible. It will be postponed to September.

Significant Calls:

3 fires in June, one on Johnson Lane, one on Shirley and one on Foster Drive. The mobile homes on Shirley and Foster were a total loss. 2 fatalities also occurred this month from vehicle accidents. There was an eight patient accident involving three vehicles.

Building Status:

The stucco will be in placed on the building before the roof is done. The sprinkler plans had to be revised and are holding up some of the construction. Plans have been revised and approved.

V. VOTE TO ENTER INTO EXECUTIVE SESSION

A. Personnel Matters Pursuant to A.R.S. §38-431.03(A) (1) - Fire Chief's Contract and Battalion Chief's salaries for Fiscal Year 2008/2009.

Motion to enter into Executive Session Pursuant to A.R.S. §38-431.03(A) (1) - Fire Chief's Contract and Battalion Chief's salaries for Fiscal Year 2008/2009 made by Dave West, second by Jack Garner.
All members of the public left the room.

Executive Session did not proceed because personnel were not notified 24 hours in advance in writing.
Dave West recessed the board from Executive Session and returned to Regular Session.

VI. RECONVENE TO PUBLIC SESSION

A. Discussion and Possible Action re: Approval of Fire Chief contract salary change and Battalion Chief's salaries

The Board, the Fire Chief and the Battalion Chief's discussed the pay scale and the Fire Chief's salary. A motion was made by Dave West and seconded by Jack Garner to leave the BC's in the pay scale as they are now with a 3.5% step increase on their anniversary date and to give the Fire Chief a 4% salary increase for the 2008/2009 fiscal year. Motion carried with a unanimous vote.

IX. ADJOURNMENT

Dave West adjourned the meeting at 8:50 pm.